

**ADMISSION CONSULTATION FOR
JOHN FERNELEY COLLEGE (SECONDARY) ACADEMY**

John Ferneley College (JFC) is seeking your views on our proposed admission arrangements from September 2020. **Our consultation will run from Monday 17th December 2018 to Monday 28th January 2019 inclusive.** The determined admission arrangements must be published on our website by 1st March 2019.

This policy will operate for entry from September 2020 admissions and mid-term applications during the 2020/21 academic year, and for subsequent years until further notice.

Admissions Proposal:

No changes are proposed to the John Ferneley College catchment area, which is available to view on www.johnferneley.org/admissionconsultation

No changes are proposed to the current list of named primary schools that are ‘feeder schools’ for John Ferneley College. (See notes v and vi below for the list)

The published admission number (PAN) is 220.

John Ferneley College is proposing to make changes to the oversubscription priority criteria and these changes are set out below, with the proposed changes highlighted in bold text.

If there are too many requests for John Ferneley College, priority will be given to children whose parents applied on time, in the following order (see note i below):

| | Current criteria | Proposed new JFC criteria from 2020/21 | <i>Change proposed and rationale?</i> |
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| 1st | Children who are in public care and those children who were previously looked after children. | Children who are looked after and those children who were previously looked after children. (See note ii). | <i>Updated wording.</i> |
| 2nd | Pupils who live in the catchment area. | Pupils who will have an older brother or sister attending the same school at the same time. (See note iii). | <i>Proposing this is raised to 2nd priority (from 3rd) to support parents who already have a child attending JFC.</i> |

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| 3rd | Pupils who will have an older brother or sister attending the same school at the same time. | Pupils who have a serious medical condition or exceptional social or domestic needs that make it essential they attend the school requested. (Professional documentation confirming the situation must be submitted with the application). (See note iv). | <i>Proposing this is raised to 3rd priority (from 4th) to support some of our disadvantaged students, who the Mowbray Education Trust (Trust) are now nurturing from the age of 2, who may find themselves further disadvantaged by virtue of location, and not able to obtain a place under the existing criteria.</i> |
| 4th | Pupils who have a serious medical condition or exceptional social or domestic needs that make it essential they attend the school requested. (Professional documentation confirming the situation must be submitted with the application). | Pupils enrolled at a named feeder school that is part of the Mowbray Education Trust, at the point of application. (See note v for a list of schools). | <i>Proposing that Trust feeder schools will be a higher priority (4th) than non-Trust feeder schools (5th) to increase the likelihood of children from Trust primary schools being able to attend JFC.</i> |
| 5th | Pupils who will have attended a feeder school at the point of application | Pupils enrolled at a named feeder school that is not part of the Mowbray Education Trust, at the point of application. (See note vi for a list of schools). | <i>Proposing that non-Trust feeder schools will be a lower priority (5th) than Trust feeder schools (4th) to increase the likelihood of children from Trust primary schools being able to attend JFC.</i> |
| 6th | n/a to JFC (linked Upper School) | Pupils of John Ferneley College staff. (See note vii). | <i>Current criteria not applicable to JFC so proposing the introduction of a new criteria priority to support staff recruitment and retention at JFC.</i> |
| 7th | n/a to JFC (religious | Pupils who live in the | <i>Current criteria not</i> |

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| | belief) | catchment area. (See note viii). | <i>applicable to JFC so proposing the current 2nd priority criteria is now lowered to 7th to increase the likelihood of children from Trust primary schools being able to attend JFC.</i> |
| 8th | Pupils living nearest to the school measured in a straight-line distance (home to school front gate). | Pupils living nearest to the school measured in a straight-line distance (home to school front gate). (See note ix). | <i>No change proposed.</i> |

Notes:

i. Combinations of the above criteria are used in priority order. Where the computerised system throws up an equality of distance for more than one child (who do not have the same home address) the final tie breaker will be by drawing lots.

ii. A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school. Previously looked after children are children who were looked after but ceased to be so because they were adopted (or became subject to a residence order/child arrangement order or special guardianship order).

iii. The term “brother or sister” includes step siblings, foster siblings, adopted siblings and other children living permanently at the same address.

iv. If criterion 3 is used, professional supporting documentation from the Lead Professional (e.g. a letter from a Doctor or Social Worker) must be supplied to define the need and must be submitted with the application for a school place. The following list are the areas that are considered exceptional:

- Crown Servants (children of UK Service Personnel (UK armed forces) provided the application is accompanied by an official letter that declares a relocation date and a Unit postal address or quartering area address).
- Children subject to Child Protection Plans.
- Hard to Place children – who fall under the Fair Access Protocol.
- Parents suffering domestic violence (This is dependent on documentary evidence by a lead professional).

Each case will be assessed on its individual merits.

v. Named feeder primary schools that are part of the Mowbray Education Trust, as at 1st September 2018, are:

Ab Kettleby
Brownlow (Melton Mowbray)
The Grove (Melton Mowbray)
Sherard (Melton Mowbray)
Somerby

vi. Named feeder primary schools that are not part of the Mowbray Education Trust, as at 1st September 2018 are:

Asfordby Captains Close
Asfordby Hill
Buckminster
Frisby
St Mary's (Melton Mowbray)
Old Dalby
Scalford
Wymondham

vii. Where the member of staff has been employed at John Ferneley College for two or more years at the time at which the application for admission to the school is made, or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

viii. A child's home address is the residential property that is the child's only or main residence at the time of application. Where the parent/guardian/carers of the child have separated, the home address of the child will be regarded as the address at which the child sleeps for the majority of weekdays.

ix. For Criterion 8 above, measurement of distance is in a straight line from the centre point of the property to the school's main designated front gate, using a computerised mapping system (Geocoding). Where there is equal distance then lots will be drawn supervised by an independent officer.

Normal FTA / Transfer Applications

John Ferneley College as required will participate fully with the Local Authority (LA) Co-ordinating Transfer Scheme. This means parents must apply through the LA online system - <https://www.leicestershire.gov.uk/education-and-children/schools-colleges-and-academies/school-admissions> or using the LA's common application form. The application forms must be completed and submitted or returned by the national closing date (31st October).

Late Applications

Any applications received after the closing date will be accepted but considered only after those received by the closing date. You are therefore encouraged to ensure that your application is submitted on time. All supplementary information i.e. medical consultant letters to proof of change of address, remains the parent's responsibility to supply.

Oversubscription Criteria

If John Ferneley College has more applications than places available, the Mowbray Education Trust has drawn up a ranked list based on the criteria listed above and will inform the local authority accordingly. Children who have a Statement of Special Educational Needs that name John Ferneley College will be admitted even if the school is full.

Oversubscription (OSL 'Waiting') List

Parents whose children have been refused a place John Ferneley College will automatically be added to the John Ferneley College's OSL (waiting) list. The OSL for admission will remain open until the end of the Autumn Term in the admission year.

The OSL is ranked using the oversubscription criteria listed above. The OSL may change, this means that a child's OSL position during the year could go 'up' or 'down'. The OSL makes no distinction between on time or late applications.

Appeals

If your child has been refused a place at the John Ferneley College, you retain the statutory right to appeal. John Ferneley College has engaged the services of the Local Authority (LA) to conduct all our appeals. Therefore, you can appeal using the LA's 'Notice of Appeal' available through - <https://www.leicestershire.gov.uk/education-and-children/schools-colleges-and-academies/school-admissions/appeal-a-school-place> . The LA will arrange the appeal on behalf of the governors to be heard by an independent panel, whose decision is binding on all parties.

Applications during the School Year

John Ferneley College has engaged the services of the LA to co-ordinate mid-term applications. This is because the LA's online systems operate 24/7, and through school holidays at - <https://www.leicestershire.gov.uk/education-and-children/schools-colleges-and-academies/school-admissions/apply-to-move-school> . If John Ferneley College has a space, the LA will offer the place. If there are more applications than places, the LA will rank the applications based on the John Ferneley College oversubscription criteria and will inform parents of outcomes accordingly.

Fraudulent Information

If the allocation of a place has been made on the basis of fraudulent or intentionally misleading information, the governors reserve the right to withdraw the place.

Fair Access Protocol

John Ferneley College will participate fully with the LA's *Fair Access Protocol* in order to make sure that the most vulnerable children are offered a place at a suitable school as quickly as possible. This includes admitting children above the published admission number of a school that is already full.

Objections

Objections to any aspect of the determined admissions arrangements may be made to the Office of the Schools Adjudicator - www.education.gov.uk/schoolsadjudicator , but must be made before 30th June 2019.