

Provider access policy statement 2019 - 2020



Approved by: Lara Hall **Date:** [Date]

Last reviewed on: November 2019

Next review due by: November 2020

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1. Aims

This policy statement aims to set out our College's arrangements for managing the access of training providers to students for the purpose of giving them information about the provider's education or training offer.

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 11 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

This policy shows how John Ferneley College complies with the legal obligations outlined in section 42B of the [Education Act 1997](#).

2. Student entitlement

All students in years 8 to 11 at John Ferneley College are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies, tutor time activities and taster events
- Understand how to make applications for the full range of academic and technical courses

3. Management of provider access requests

Procedure

A provider wishing to request access should contact, Samm Stanley, Head of Futures.

Telephone: 01664 565901

Email: sstanley@johnferneley.org

Opportunities for access

A number of events, integrated into John Ferneley College's careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers. John Ferneley College offers a number of opportunities for pupils and their parents to find out more information about the world of work, career opportunities, education and training beyond John Ferneley College

	Autumn term	Spring term	Summer term
Year 8	ARC assemblies Department of Work and Pensions – Labour market presentation Drop down day	ARC assemblies Careers in the curriculum Department of Work and Pensions – Introduction into careers Drop down day	ARC assemblies Drop down day

Year 9	ARC assemblies Department of Work and Pensions delivering workshops on Labour market Apprenticeship roadshow Drop down day	ARC assemblies Enterprise day Careers in the curriculum Business studies – Careers lessons Options Evening Drop down day	ARC assemblies Drop down day
Year 10	ARC assemblies 1:1 Careers interviews Post 16 event Careers day – LEBC Introduction to CV's – Jo Welsh Careers advisor Work Experience introduction Including parents briefing Apprenticeship roadshow Drop down day	ARC assemblies 1:1 Careers interviews Industry day Careers in the curriculum Drop down day	ARC assemblies 1:1 Careers interviews Futures meeting with Jo Welsh Post 16 taster sessions Work Experience Drop down day
Year 11	ARC assemblies 1:1 Careers interviews Post 16 event College assemblies from all local providers Assembly on next steps for post 16 Apprenticeship roadshow Drop down day	ARC assemblies 1:1 Careers interviews Mock interview day Careers in the curriculum Drop down day	ARC assemblies 1:1 Careers interviews

Please speak to our Samm Stanley, Head of Futures to identify the most suitable opportunity for you.

Safeguarding

The College's policy on safeguarding, which can be found on our website, clearly sets out our approach to allowing providers into school as a visitor to talk to our students and/or parents.

Education and training providers will be expected to adhere to this policy.

Premises and facilities

John Ferneley College will make the auditorium, sports hall, classrooms or private meeting rooms available for presentations or discussions between the provider and students, as appropriate to the activity.

We will also make sure audio-visual equipment and any other specialist equipment is available to support the provider's presentation. This will all be discussed and agreed in advance of the visit with the Head of Futures and the Estates Manager.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Head of Futures who will display them within the student's home zones. The Zones are open to students at break times and lunchtime for students to have access to these materials.

4. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students is monitored by Mr Warren Drury, Deputy Headteacher.

This policy will be reviewed by Mr Warren Drury, Deputy Headteacher, annually. At every review, the policy will be approved by Lara Hall, Head of School, and by the Governors of the College.