

Head of School:

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26th August 2023

Dear Parents/Guardians,

I hope you have had a lovely summer break. As we approach the start of the new academic year, we would like to share some key information and reminders with you.

We are looking forward to welcoming you all back on **Tuesday 30th August 2022**. Please be reminded that the school day will start five minutes earlier, at 8.35am. Students are expected to register with tutors promptly at 8.40am.

Student timetables

Students will receive their new timetable during tutor time, alongside their new red curriculum folder and lanyard. A reminder that students must bring these with them to school every day.

For an updated list of tutor groups and room locations, please click here >

<https://www.johnferneley.org/tutorprogramme>. A copy of this document will also be placed on zone doors.

Dropping off and collecting your child by car

Safeguarding of students is our number one priority. That is why we ensure staff are on duty, especially by the gates in the morning and after school every day.

Parents/guardians or friends dropping off students can access the school car park in the morning between **8.10am – 8.35am** and should only use the bus bay for drop-off purposes only. **The school car park is for staff members only**. Disabled access parking is available at the top of the car park.

The school car park will continue to **not** be accessible to parents/guardians at the end of the day for pick-up. Please make alternative arrangements, whilst being courteous to our neighbours who live very close by. Please do not park on Scaford road.

Please note, should your child be taking part in extra-curricular activities after school, access to the car park will be available for pick-up.

Wellbeing Support

At John Ferneley, we take the mental health and wellbeing of our students very seriously. We have transformed our Wellbeing Student Support area on site this summer, now based down the main corridor. Students who need it will have access to the Wellbeing room fitted out with lots of resources and support.

Mrs Strickland (Whole-school Personal Development Lead) plays a major part in overseeing mental health and wellbeing across the school and works closely with Mrs Oates (Personal Development Team) and the Pastoral team to provide Mental Health triage at any point during the school day. Students who are struggling can speak to their tutor or any other member of staff to request support. The Personal Development curriculum focuses on transition in the first term.

Reception

Over the summer break, we have built a brand-new reception area (we will be sharing photos of this in our first weekly bulletin). To enter reception, you still need to head towards the main doors. We have also introduced a new digital sign in system. Please be reminded that you **must** have an appointment when

coming onto school site.

Contacting the school for support

A reminder that your child's **Tutor** is **your first point of contact** for any day-to-day queries. You can find their direct email addresses on the ***school website > Contact Us > Staff Email Addresses. See direct link here > <https://www.johnferneley.org/emailaddresses>***

Please note that our Tutors are also classroom teachers and therefore are not always able to respond to telephone calls or emails immediately, however, they will endeavour to respond within 24 hours on any given school day.

We are looking forward to welcoming your child/ren back to John Ferneley College on Tuesday. As always, if you have any questions, please do not hesitate to get in touch on the email address below.

Yours sincerely,

Natalie Teece
Head of School

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