



MOWBRAY
Education Trust

Secondary Behaviour Policy

September 2022

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This policy applies to:

All Trust secondary settings and any school converting into the trust since the last review and approval of this policy.

Where this policy states 'Headteacher' this also includes 'Head of School'.

Mowbray Education Trust (MET).

Ethos and Values

Our Why

- Every child is uniquely important and of equal worth
- Every child has the right to a world class education, irrespective of their starting point
- Through education, every child should be able to achieve their potential and ultimately improve their lives and the lives of those around them

Our How

- By carefully selecting the best skills and knowledge and using it to shape our curriculum; and by developing our students' long-term memory of this curriculum; we can improve our young people's lives and the lives of those around them
- Select the knowledge and skills
- Improve the memory

Our What

- We create and deliver an inspirational, knowledge rich curriculum; full of the best knowledge and skills
- We focus on strategies to develop long term memory
- We have the highest expectations for the culture of our settings and the behaviour of our young people

- We create and deliver an enrichment programme that enables young people to be better humans

We believe that by focusing on the following 5 priorities, we will be able to ensure that we deliver our ethos and values successfully to all of our community, especially the most vulnerable:

- Great attendance
- Great belonging
- Great routines
- Great teaching and learning
- Great community support

We believe that by establishing a series of great routines for learning, this will encourage a strong sense of belonging for all of our young people. If they feel that they belong, this will ensure that teaching and learning will be more effective, ultimately creating a more fertile environment for the curriculum to be better learned and remembered.

We believe it is our moral duty to prepare our young people to be successful as adults, by teaching them the behaviours, habits and routines of the most successful. These include a focus on respect, kindness, self-regulation and pride.

We believe that by teaching behaviour as a discreet curriculum area, we will be able to play a part in tackling social injustice.

Freedom to think creatively: We do not want our young people to have to make decisions every day, over things they do every day. We will teach them the routines, behaviours of the most successful: training them to be successful in adult life; reducing stress; reducing conflict; creating more thinking time for creativity and imagination.

Encouraging self-regulation: Cognitive Science tells us that our young people will have more successful lives if they are taught how to self-regulate. We know that deferred gratification increases with maturity - enabling us to make decisions that will help us in the future. We also know that if left alone, children make decisions focussed on immediate gratification - sometimes this means that they make choices that may not be good for them. We believe it is our responsibility to protect young people from this by enabling them to make good decisions and by teaching them to make these decisions for themselves in the future.

Rewards

Students will be rewarded for good work, attitude and behaviour.

We use R1s, R2s and R3s on the Classcharts system.

R1 - given by a tutor or teacher for students who meet our basic expectations.

R2 - given by Heads of Year or Heads of Department for consistently meeting our expectations.

R3 - given by the Senior Leadership team for those who show exceptional behaviour and attitude.

Detentions

If students at school do not do as expected first time then a detention will be issued, recorded on classcharts.

15 minutes at lunch

30minutes after school

The member of staff setting the detention will have informed the student at the time of the incident.

Failure to attend a 15 minute detention will result in a 30 minute detention - at lunch or after school

Failure to attend a 30 minute detention will result in a 1 hour detention - after school with SLT on a Friday.

Refusal to attend a detention will result in a day working in the removal room and this will include an extended day to cover detentions owed.

Detentions are compulsory - the Department for Education is very clear that school do not need to seek permission from parent/carers and 24 hour notice is not required for a short detention. In this case we will have expected students to serve a 15 minute detention during the school day and by not attending they will have escalated this to a 30 minute after school detention. It is the responsibility of the parent/carer to ensure the child can get home safely. (We care so much that on the odd occasion getting home might be difficult we will endeavour to help out by using the school minibus.) When a student is expected to attend a 1 hour detention after school we will ensure parent/carer is notified 24 hours in advance.

Mobile phones, earphones and other related paraphernalia

Are NOT allowed to be seen or used on site at any point during the College Day. This includes break and lunchtime and outside the building.

We understand students may have their phone with them but it is to be turned off and in their bag, not in a pocket of any item of their clothing or coat.

Smart watches are NOT allowed to be worn in College at any time. They will be confiscated and returned to parent by arrangement at the convenience of the leadership team - likely to be 3.30 Friday.

If a phone or related paraphernalia is seen on site when it should not be, staff will confiscate the phone and bring it directly to reception where it will be logged on classcharts and locked away.

Corridor Behaviour

Students should not run and should walk sensibly without forming large groups.

Students should be courteous to one another and to staff members and visitors.

Where necessary CCTV will be forensically analysed to ensure students are held to account for their actions and detentions will be used as appropriate with incidents recorded on classcharts.

Toilets

Students should go to the toilet during break/lunch to ensure there is no disruption to their learning. If a water bottle needed refilling, then this would be the perfect time for this too. Being in the wrong place at the wrong time will result in a detention and the information will be logged on classcharts.

Smoking

Smoking is NOT allowed anywhere on site or to and from college whilst wearing our uniform and therefore representing us.

E cigs and vapes are deemed to be the same as cigarettes and rolling tobacco.

All smoking paraphernalia will be confiscated and disposed of.

Smoking on site will lead to automatic exemption from any reward event or college trip. The Leadership Team, at the instruction of the Headteacher, will make the final decision.

Removal Room / Behaviour Support Centre(BSC)

The BSC will be used as a place of reflection and calming during the day when students are removed from lessons. While there they will need to meet our behaviour expectations in order to return to lessons. BSC will be used for internal exclusion of students who fail to complete detentions to our expectation, truant from college and/or for any other breach of the college behaviour policy. Students are not allowed out of this provision but will be permitted to have toilet breaks as appropriate.

Extended Internal Support

In some circumstances it may be necessary for a pastoral support plan to be put in place. If this is required then a parental meeting will be held and agreement will be sort as to the support that will be given and in which form. It is at this point that a reduced timetable might be considered. Time out of lessons could be arranged and in some more extreme cases this could lead to 5 consecutive days in BSC working 1-1 with staff or indeed an internal review to our alternative provision team for further support.

Wider Support

At JFC we work with Melton and South Charnwood Inclusion Partnership to support our students. We also work closely with the Melton Hub and will refer students as appropriate for the required support to maximise their chances of success in both education and life.

Managed Moves are used as appropriate and where success is considered likely.

A student can be transferred to another school as part of a “managed move” where they will be a guest student and still on roll at JFC. This is to allow the student a fresh start in a new school and is an alternative to exclusion. Managed moves are voluntary and are only to be arranged with the consent of all parties involved including the parents. Managed moves are usually subject to a trial period of 6 weeks in the new school with 3 targets to be met which relate to attendance, punctuality and behaviour. A successful managed move will end in the student being transferred on to the new school roll. If the managed move fails, then the student will return to JFC.

Exclusions

Fixed Term Exclusions will be used where necessary and where all other sanctions have been unsuccessful or when an incident occurs whereby no other sanction is appropriate. The Headteacher will make the final decision. Exclusion of a student from the college is the most serious form of sanction available to us. The college has a duty to ensure reasonable adjustments are made to the behaviour policy for vulnerable/SEND students according to need wherever possible. A reintegration meeting must take place before a student returns to college.

Permanent Exclusion

A Permanent exclusion involves the student being removed from the college roll. The college will usually only permanently exclude a student as a last resort, after trying to improve the student’s behaviour through other means. However there are exceptional circumstances in which the Headteacher may decide to permanently exclude a student for a “one-off” offence e.g. assault on a member of staff/bullying of a member of staff/bringing a weapon into college and other incidents of equivalent severity.

Return to College / Reintegration Meetings

Following any period of exclusion or following an incident of inappropriate behaviour by a student, parent/carers are expected to attend a reintegration meeting or behaviour planning meeting. This meeting will be attended by the head of year, the student's parents, the student themselves and may be joined by other professionals as appropriate. Meetings will be held within the hours of 8am and 4pm.

Screen and Search

In line with national guidelines, the Headteacher and other authorised staff have a statutory power to search students or their possessions, without consent, where they have reasonable grounds for suspecting that the student may have a prohibited item.

Staff will follow guidance when conducting a search or screen and staff will ask to search the student. If a student refuses then they will be dealt with as if they had got the item suspected. We will offer for a student to take a drug test should they wish to prove that they are not under the influence when suspected to be so, refusal to take the test will result in the student being sanctioned as being under the influence as the staff member originally suspected.

The Leadership Team, at the instruction of the Headteacher, will make the final decision.

Banned items	Procedure after confiscation
Cigarettes; e-cigarettes; vapes; tobacco; filters; filter papers; lighters etc	Disposed of and parent informed by standard text via pastoral office. A parent meeting may be required. If student is found to be using any of these items on site then a day in BSC plus D60 will be issued. (Extended school)
Mobile phones and associated paraphernalia if visible on site	1 st confiscation - 15 minute detention and returned at end of day 2 nd confiscation - 30 minutes detention and returned at end of day 3 rd confiscation - time in reflection room and phone to be collected by parent
Fire crackers or fireworks	Disposed of by the college
Alcohol	Disposed of by college, parents informed, social care referral and monitoring.
Illegal drugs or substances that are suspicious	Police and social care referral. FTE / PE as appropriate
Stolen items	Police and social care referral. FTE / PE as appropriate
Knives and other weapons or any article that a member of staff reasonably suspects has been or is likely to be used to commit an offence or cause injury or damage to property.	Police and social care referral. FTE / PE as appropriate
Any article that the member of staff reasonably suspects has been, or is likely to	Possible police and social care referral. Parent meeting.

be, used to commit an offence, or to cause personal injury to, or damage to the property of, any person (including the student).	
Any other item that staff see as unsuitable for college. This includes Aerosols, energy drinks, chewing gum, correcting fluid (Tippex). The Leadership team decision is final.	Disposed of by the college, parent informed. Detention issued using classcharts.

Documents and Policies associated with this policy:

- Anti-Bullying Policy
- Staff Code of Conduct Policy
- Exclusions Policy
- Child Protection Policy
- Student Rule Booklet

